

## **Memorandum of Agreement**

### **New Structure for the Steering Committee of the Symposium on Discrete Algorithms (SODA)**

Date: 09/16/2010

This memorandum of agreement between ACM Special Interest Group on Theoretical Computer Science (SIGACT) and the SIAM Activity Group on Discrete Mathematics (SIAG-DM) designates a new structure and election procedure for the SODA Steering Committee. It replaces the Steering Committee structure and procedures as described in the original joint agreement between ACM and SIAM. The responsibilities of the members of the SSC remain as described in the original joint agreement.

This memorandum also describes the transition plan from the current structure of the SSC to the one described herein.

#### **Committee Structure**

The SODA Steering Committee (SSC) shall consist of two members of SIGACT, two members of the SIAG-DM and a Chair who must be a member of at least one of the groups.

#### **Terms of Members or Chair**

Members of the SSC and the chair shall serve for a term of three years and may be reappointed for at most one term. At the end of the term (or second term) of the chair, he or she shall act as a non-voting member of the SSC and serve as an advisor for one year.

A past member of the SSC shall become eligible for reappointment three years subsequent to their last term of service. A candidate for chair shall be a former or current member of the SSC.

#### **Appointment Procedure**

A new member of the SSC shall be appointed in the Fall prior to the next occurrence of SODA and will be responsible for three subsequent occurrences of SODA. A new member of the SSC will be announced at the SODA business meeting and shall begin his/her term at the end of the meeting. In order to coordinate the appointment of new members in years in which both groups are appointing new members to the SSC and avoid having one individual on the list of candidates from both groups, SIGACT and SIAG-DM will exchange the names of their candidates for the SSC by September 30 in the year prior to the start of the terms of the new members.

In the case of a new chair, the groups shall exchange a list of candidates by September 30. The chair shall be chosen from the combined list by joint agreement of the groups prior to the next occurrence of SODA. The new chair shall be appointed jointly by the Chairs of ACM-SIGACT and the SIAG-DM, and shall be appointed by the date of the next business meeting of SODA subsequent to September 30.

If for any reason a member or the chair is unable to complete his/her term, a new member or chair shall be appointed immediately and serve the remainder of the term of the departing member or chair.

## **Transition Plan**

In order to ensure staggered appointments to the SSC, the following election procedure shall be instituted.

By September 30, 2010, SIGACT and the SIAG-DM shall exchange candidates for one new member appointed by each. The groups shall each appoint one new member to the SSC by the business meeting of SODA 2011.

The SIAG-DM shall appoint a new member of the SSC to replace the member of the SSC as previously constituted by the business meeting of SODA 2012.

SIGACT shall appoint a new member of the SSC to replace the member of the SSC as previously constituted by the business meeting of SODA 2013.

A new chair of the SSC shall jointly be appointed by SIGACT and the SIAG-DM by the business meeting of SODA 2013.