

SIAM Student Chapter Request for Funding 2011-2012 Academic Year

SIAM provides funding to help chapters generate interest in applied mathematics and computational science among students on campus. SIAM encourages interdisciplinary participation and encourages chapters to reach out to departments outside the mathematical sciences to attract student and faculty members.

Student Chapters may request up to \$500 per academic year from SIAM for chapter activities. Complete request form including a description of proposed activities and budget, broken down by activities funded by SIAM, activities funded by other sources, and total. Sign and submit to SIAM office by 9/30/11 (fax receipt or postmark). Please attach a page describing all your chapter's activities for the coming year.

To ensure that your request is funded, please follow the funding guidelines included in the instructions on reverse side.

Student Chapter: _____

Faculty Advisor: _____

Faculty Advisor Phone: _____ Faculty Advisor Email: _____

Purpose of Request (please provide description of planned activities, including details on number and type of meetings, name of invited speaker(s) and topic of presentation, destination and purpose for any field trips to industry or SIAM Section meetings, and any other relevant information. Attach additional page if needed. SIAM funds may NOT be used for conference registration, individual travel to meetings, awards, or prizes.

Please identify special chapter activities that could be reported in SIAM News:

	<u>ACTIVITIES FUNDED BY SIAM</u>	+ <u>ACTIVITIES FUNDED BY OTHER SOURCES</u>	= <u>TOTAL</u>
<u>Income</u>			
Amount requested from SIAM (A) [<i>A+B may not equal more than \$500</i>]	\$ _____	+ \$ _____	= \$ _____
SIAM funds carried over from last year (B)	\$ _____	+ \$ _____	= \$ _____
Chapter dues (<i>optional</i>)		\$ _____	= \$ _____
Department funds		\$ _____	= \$ _____
Student activity funds		\$ _____	= \$ _____
Other university funds		\$ _____	= \$ _____
Corporate sponsorship (<i>please specify</i> *) _____		\$ _____	= \$ _____
Other (<i>please specify</i> *) _____	\$ _____	+ \$ _____	= \$ _____
TOTAL INCOME [x]	\$ _____	+ \$ _____	= \$ _____
<u>Expense</u>			
Speakers at Chapter Meetings - travel expenses	\$ _____	+ \$ _____	= \$ _____
- honorarium	\$ _____	+ \$ _____	= \$ _____
Food & Beverage	\$ _____	+ \$ _____	= \$ _____
Supplies and printing	\$ _____	+ \$ _____	= \$ _____
Marketing, advertising, promotion	\$ _____	+ \$ _____	= \$ _____
Awards - <i>not an allowable SIAM expense</i>		\$ _____	= \$ _____
Travel – define on separate sheet of paper - destination, # students, # faculty and brief purpose of trip			
a. One-day field trip (minimum four students) to industry, SIAM Section meeting, or regional SIAM student chapter conference	\$ _____	+ \$ _____	= \$ _____
b. Other travel – <i>not an allowable SIAM expense</i> : travel to meetings, conference registration, hotel		\$ _____	= \$ _____
Other (<i>please specify</i> *) _____	\$ _____	+ \$ _____	= \$ _____
TOTAL EXPENSE [y]	\$ _____	+ \$ _____	= \$ _____
NET GAIN (LOSS) [z] [x – y = z] (If z does not equal “0”, please explain *)	\$ _____	+ \$ _____	= \$ _____

* Please attach separate sheet of paper if additional space is needed.

Signature Faculty Advisor

Date

Signature Chapter President or Treasurer

Name (*please print*) Chapter President or Treasurer

SIAM Student Chapter
Request for Funding 2011-2012 Academic Year

Instructions (*revised 7/19/11*)

One of the hallmarks of applied and computational mathematics is its interdisciplinary nature and the opportunity it affords to interact with researchers in other fields. Approximately 40% of SIAM members work in departments outside of the mathematical sciences. With these observations in mind, the SIAM Board recently stated its desire to cultivate SIAM's interdisciplinary spirit among its student chapters. Chapters are encouraged to reach out to other departments, colleges, and institutions to attract student and faculty members.

SIAM Student Chapters may request funds for activities in the upcoming year, up to a maximum of \$500 per academic year. The application should include a description of the planned activities and the chapter's proposed budget. The budget should identify those activities to be funded by SIAM, activities to be funded by other sources, and the total. Requests for funding should include details of chapter activities, such as number and type of meetings, name of invited speaker(s) and topic of presentation, destination and purpose for any field trips to industry or SIAM section meetings, and any other relevant information.

Any unexpended funds remain the property of SIAM. The Student Chapter bears the responsibility for accounting for these funds and maintaining them in a bank account. A financial report will be required at the end of the academic year from each chapter. Unexpended funds may be returned to SIAM or may be reallocated to the chapter upon submission and approval of a request for funding for the following year.

If income exceeds expenses in any column, please provide a detailed explanation. If expenses exceed income, please explain how the loss will be covered. If there are restrictions on funds from other sources that lead to the net gain or loss, that information should be included in the final report.

Student Chapters requiring funds for activities are encouraged to seek support from the university and from other sources as well. Universities often provide for chartered clubs on campus through the student union or student activities office.

Companies also may wish to contribute to Student Chapters, in exchange for the privilege of speaking to a group of students. The SIAM office may be able to provide advice on this strategy to SIAM Student Chapters through the faculty advisor.

Funding guidelines:

Allowable expenses include honoraria or travel for a speaker invited to address the chapter, light food and beverage at chapter meetings; copying and printing promotion information on the chapter and its activities; one-day field trips (minimum four students) to industry, SIAM section meeting, or regional SIAM student chapter conference. Any requests for travel must include details: destination, purpose of trip, and the number of student and faculty participants.

Non allowable expenses include awards, prizes, registration for conferences, individual travel to meetings, hotel accommodations. Please note that Chapter funds can not be used for attendance at SIAM meetings, other than a field trip as described above, nor to attend meetings organized by other professional societies. Other types of expenditures may be requested, but require prior approval.

Chapters are encouraged to:

- ▶ use the SIAM Visiting Lecturer Program as a source of speakers,
- ▶ reach out to departments outside the mathematical sciences to attract student and faculty members,
- ▶ reach out to the community to promote interest in mathematics among younger students,
- ▶ update chapter website on a regular basis,
- ▶ alert SIAM to activities that might be of interest for *SIAM News* article or news online.

Deadline for submission of request: September 30, 2011 (fax receipt or postmark)

Awards announced: November 3, 2011

Deadline for submission of final report: June 30, 2012 (fax receipt or postmark)

For more information, contact:

Susan Whitehouse, Membership Manager

Society for Industrial and Applied Mathematics

3600 Market Street, 6th floor

Philadelphia, PA 19104-2688 USA

Phone: +1-215-382-9800, ext 381 (worldwide), 1-800-447-SIAM (toll free US & Canada)

Fax: +1-215-386-7999

E-Mail: whitehouse@siam.org