

Northern and Central California Section of SIAM Rules of Procedure

The SIAM office is currently editing the template used for SIAM Section Rules of Procedures (ROP) to bring it more in line with the policy used for SIAM Activity Groups and Student Chapters. The proposed Northern and Central California Section of SIAM ROP were written using the [existing template](#).

If approved, the Section will be started with the following proposed ROP, which are consistent with the existing template. Both the proposers of the Section and SIAM office acknowledge that the Northern and Central California Section of SIAM ROP will be updated to bring them in line with the new version of the template once the it is updated and approved by the Board.

The proposed Northern and Central California Section ROP were reviewed and recommended by the SIAM office and the Committee on Section Activities

Rules of Procedure for the Northern and Central California Section of SIAM

This Section Rules of Procedure (hereinafter called "Rules") applies to the SIAM Section called "The Northern and Central California Section of SIAM" (SIAM-NorCenCal).

The Section to which these Section Rules apply is formed under the aegis of SIAM, and shall operate within its bylaws. This Section shall not affiliate with any other organization without first obtaining the written approval of the SIAM Board of Trustees or its designee. No provisions of these Section Rules shall be construed so as to contradict the SIAM Bylaws.

These Section Rules may be modified by the Board with due notice to the Section.

Article I: Purpose

The objectives of SIAM, as established in its Certificate of Incorporation, are

- To further the application of mathematics to industry and science.
- To promote basic research in mathematics leading to new methods and techniques useful to industry and science.
- To provide media for the exchange of information and ideas between mathematicians and other technical and scientific personnel.

In addition to the above objectives, the objectives of the SIAM-NorCenCal are

- To provide an ongoing opportunity for mathematicians working in academia, national laboratory and industry in the Northern and Central California regions to come together and form a strong social and professional network.
- To provide undergraduate and graduate students, early career researchers and those SIAM members who are unable to attend main conferences an opportunity to connect and take part of everything SIAM and the regional academic, laboratory and industry communities can offer.

Article II: Activities

Anticipated activities for the Section include:

- Will organize annual section meetings, seminars and workshops on advanced topics in applied mathematics that are of common interest to the section members.
- Will connect with regional SIAM Student Chapters to promote collaboration in applied mathematics and its applications to industry and science.

Article III: Territory

The Northern and Central California Section of SIAM encompasses all the counties of Northern and Central California. The southern border includes the following counties Monterey, Kings, Tulare and Inyo.

Article IV: Membership

Section 1. Any member of SIAM engaged or interested in mathematics and its applications and who is a resident of the geographical area assigned to the Section shall be eligible for membership in the Section. Any member of SIAM who does not live in the geographical area of the Section may join the Section and participate in its activities, except that that member will not be a voting member nor will that member be eligible for office in the Section. A candidate for nonresident membership shall be advised of these rules at the time of that member's application for membership.

Section members will be designated as nonresident members if they reside outside the geographical area of the Section.

Section 2. The Northern and Central California Section will only offer one grade of membership, which will be free of charge to the section members.

Section 3. Any member of the SIAM Northern and Central California Section who lives in its territory will have voting privileges and will be able to serve as an officer for the section.

Section 4. A section member can terminate the section membership by sending a formal email notification to the Section Executive Committee (see Article VI). Members who forfeit their membership will lose their voting privileges and will no longer be eligible to serve as an officer.

Article V: Officers

Section 1. The Section shall have a Chair, Vice Chair, Secretary and Treasurer. The Section may establish additional officers as it deems necessary to conduct its affairs. Officers shall be regular members of SIAM in good standing.

Section 2. The Chair of the Section shall preside at the business meetings of the Section and the meetings of the Section Executive Committee, if any (see Article VI). In the absence of the Chair, the Vice Chair shall assume the duties of the Chair. In the absence of the latter, the Secretary shall assume said duties.

Section 3. The Secretary shall keep a record of the affairs of the Section, handle correspondence, and submit an annual report of Section activities to SIAM by January 31 of each year, which report shall be suitable for providing the basis of a publication in SIAM News or its equivalent.

Section 4. The Treasurer shall receive and take custody of Section funds and shall submit an annual Treasurer's Report and other financial reports, as requested, to SIAM. The annual Treasurer's Report shall be transmitted to SIAM by no later than January 31 of the year following.

Section 5. The terms of the officers of the Northern and Central California Section of SIAM are two years, starting from January 1st of the first year and ending on December 31st of the second year. Re-election of each officer for one additional term is permissible.

Article VI: Executive Committee

Section 1. The Section will be managed by an Executive Committee consisting of the incumbent officers and the most recent retired Chair (if applicable). The chair of the Executive Committee is the current Chair of the Northern and Central California Section of SIAM.

Section 2. Any vacancy of the Executive Committee for the unexpired term should be filled through a section election.

Article VII: Other Committees

Section 1. No other permanent Committees are formed for the Northern and Central California Section of SIAM.

Article VIII: Meetings

Section 1. In addition to the annual section meeting, the Northern and Central California Section of SIAM may organize other technical meetings, workshops and seminars for advanced topics of common interests of the section members. The section will facilitate the SIAM student chapters in the region to connect and help coordinate common scientific meetings for them. The number and times of these meetings are not specified.

Article IX: Elections

Section 1. Section elections shall be by web ballot through SIAM,. The winners of the election shall be determined by the plurality of the votes cast for each office. Ballots must be submitted to the Section membership at least 60 days, and no more than 120 days, in advance of the date when the terms of office expire.

Section 2. A Nominating Committee shall be appointed by the Chair with the approval of the Executive Committee. Nominees must be eligible as stated in Article VI. The Nominating Committee will finalize the list of the nominees and announce the election results.

Article X: Annual Business Meeting

Section 1. The Section shall conduct an annual Section business meeting once per year. Other business meetings may be called by the Chair or the Treasurer on four weeks' notice.

Article XI: Section Funds

Section 1. The Section may collect registration fees for Section meetings, and otherwise raise funds in any lawful manner consistent with these Section Rules and the bylaws and certificate of incorporation of SIAM.

Section 2. The Section shall deposit all unused funds to which it has legal title in excess of \$200 in an insured savings account, unless current operating commitments are in excess of that amount or unless the Section Treasurer obtains a written authorization from the SIAM Treasurer.

Section 3. The Section Treasurer shall maintain books of account that show income and expense items for all activities and balances for all accounts of the Section.

Section 4. Requests for funds in support of Section activities in a budget year shall be made in writing to the designated office in SIAM HQ by March 31 of the previous year. The budget request will be evaluated as part of the operating budget review. Other requests for funds shall be substantiated by a proposed budget for expenditures and a current statement of accumulated revenue and expenses.

Section 5. No officer or member of the Section may apply for a grant to support Section activities or enter into any contract to support such activities or provide services, or have authority to contract debts for, pledge the credit of, or in any way bind SIAM without the written approval of SIAM.

Section 6. All Society dues of Section members shall be payable to SIAM; however, Sections may levy Section dues, as specified in the Section Rules.

Article XII: Amendments

Section 1. These Rules may be altered or amended with the approval of the SIAM Board of Trustees. Submission to the Board of proposed alterations or amendments shall be made only after approval by the majority vote of members of the Section present (or represented by proxy) at a scheduled meeting. [Organizers may wish to include provisions for bringing the notice of the proposed change to the attention of the Section members.]

Article XIII: Termination of the Section

Section 1. A Section may terminate itself by the unanimous vote of the members of the Section present (or represented by proxy) at a scheduled meeting, provided that notice of the proposed termination and the meeting at which it is to be considered has been given to all Section members at least 30 days in advance and to the Board at least 90 days in advance.

Section 2. A Section will be terminated by the Board after two years of inactivity, where inactivity is defined as any of (a) failure to submit a Secretary's annual report or an annual Treasurer's report, (b) a Secretary's annual report showing no activity, or (c) failure to hold a scheduled election.

Section 3. In the event a Section is terminated, the funds to which it has legal title shall revert to the account of SIAM.